



Label „Effective CAF User“ Application Form



Contact Details:	
Name (Organ./Dep.):	<input type="text"/>
Adress:	<input type="text"/>
Tel.:	<input type="text"/>
E-Mail:	<input type="text"/>
Website:	<input type="text"/>
Contact person:	<input type="text"/>

Application of CAF:
The CAF has been applied in <input type="text"/> (year).
The CAF self-assessment report was concluded and delivered to the management of the organization on <input type="text"/> (dd/mm/yyyy).
Please note that the application should be completed between 6 and 12 months after the CAF self-assessment has taken place and the self-assessment report has been concluded and delivered.

Registration as CAF User
<input type="checkbox"/> The organization (or department) is registered as a CAF-User in the European Online- Database of CAF users: https://www.eipa.eu/caf-resource-centre/register-user/ .

Conditions of CAF Label
<input type="checkbox"/> It is confirmed that the guideline „Improving public organizations through self-assessment – CAF External Feedback“ has been read and the terms and conditions of the CAF Label have been accepted.
<input type="checkbox"/> The applicant organization agrees to pay the costs of € 2.450 plus value added tax to complete the CAF certification process exclusive travel and accommodation costs. Additional fees may occur depending on the scope of the organization.

Signature of Management (applying organization)	
This signature confirms that the above information is correct and the terms of the application are accepted.	
Name:	<input type="text"/>
Function:	<input type="text"/>
Place, Date:	<input type="text"/>
	Signature

Please submit the application form to:
KDZ – Management Consultancy and Professional Training Corporation, Guglgasse 13, 1110 Vienna
Fax: 01/892 34 92-20 | E-Mail: institut@kdz.or.at